

**DRAFT MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 10 JULY 2014 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors John Bagnall, Matthew Gore, Julia Gregson, Robert Hartley, Kay Kirkham,
Alan Sykes
Clerk Eve Haskins
In attendance One member of the public was present

1/714 Apologies

None received.

2/714 Co-option of Parish Councillor

RESOLVED to defer this issue until future meetings when potential members may be present:
Clerk to organise displaying a notice on the village notice-board advertising this vacancy.

3/714 Declarations of Interest

None received.

4/714 Public Representation

1. Planning issues:

A member of the public asked to be kept informed on planning issues in the village: Cllr Kirkham assured him that she would keep him informed.

2. Commemoration of First World War:

The member of the public present stated that he is interested in the First World War and wished to know more about the Parish Council's plans for the centenary (discussed in item 8/714).

5/714 To confirm minutes of meeting held 10 June 2014

It was noted that it was not, as it states in the minutes, agreed to purchase and laminate more maps of the village as the cost was too great, but to limit this number to three: the amended minutes of meeting on 10 June 2014 were confirmed as a true record and signed by the Chair.

6/714 Exchange of Information

1. Post Office:

Several parish councillors had been approached by the members of the public regarding the refurbishment of the local Post Office (discussed in item 11/714).

2. Flower baskets:

Cllrs Kirkham and Sykes reported that residents have commented on the flower baskets on the barriers on Long Lane, stating that the workers who put installed them were heard stating that they would not be maintained due to budget constraints, and the residents themselves have been watering them, despite the Parish Council having an agreement with Bradford Works. Cllr Kirkham reported that the poppies, also within the watering agreement, have also not been watered by Bradford Works. Agreed that Clerk to contact Bradford Works to report this lack of maintenance and query the contract the Parish Council has with them.

7/714 Update on spending of reserves

RESOLVED that the following actions be taken for the spending of Parish Council reserves:

1. Harden Memorial Park playground: Still awaiting notification of the decision from WREN on this funding (should be received at the end of July so update will be provided at the next meeting);
2. Benches: Cllr Hartley stated that the work on the benches has now been completed;

3. Decoration of front door: Agreed to quote provided for decoration of front door of Memorial Hall, on the condition that the decorator will repaint the meeting room ceiling also. Clerk to contact decorator to accept his quote and also gain permission from BMDC for this work to be done;
4. Visitor's Book: Cllr Gore suggested purchasing a visitor's book for all members of the public to sign when they attend meetings and include contact details, so the Parish Council can update them personally on issues/minutes etc. Agreed that Clerk to purchase this book.

8/714 Centenary of First World War

RESOLVED that:

1. Clerk to laminate the remaining photographs from Woodbank Nurseries to include in the display;
2. Cllr Kirkham to investigate the cost of hiring notice-boards for the display and Clerk to investigate the cost of purchasing them – decision on cost delegated to Chair and Cllrs Bagnall and Kirkham to agree and proceed obtaining notice-boards;
3. Clerk to contact BMDC re decreased cost of hiring hall as agreed that kitchen facilities no longer required for the event as refreshments will not be available;
4. Clerk to continue to liaise with St Saviour's Church re the sharing of the school's banner and Parish Council display material;
5. Rota for the event agreed: Chair to attend 12-1pm, Cllr Gore to attend 1-2pm, Cllr Sykes to attend 2-3pm, Cllr Bagnall to attend 3-4pm, Cllr Kirkham to be present all day, 10-6pm;
6. Cllrs Kirkham, Bagnall, Gore and Hartley to help with the preparation of the hall the day before the event (Friday 1 August);
7. Clerk to purchase name badges for all parish councillors to wear at the event;
8. Clerk to send proof of commemorative booklet to all before it goes to print, for comments/amendments if necessary;
9. Clerk to contact local papers (Keighley News and the Telegraph and Argus) to advertise the event;
10. Clerk to organise for a flyer to be printed to include with the delivery of the commemorative booklet to advertise the event.

9/714 Funding from BMDC

Clerk updated Parish Council on the funding bids:

1. Area Action Plan funding has been approved and £1000 cheque should be received into the bank account shortly;
2. Still awaiting response re Community Chest funding (£500).

RESOLVED that decision on Community Chest funding be received before proceeding with the re-flooring work in the Memorial Hall; in the meantime Clerk to a further quote for re-flooring the hallway/hallway and stairs.

10/714 Toilets at St Ives

Clerk updated all that:

1. The Friends of St Ives have received over 6000 names on their petition therefore they have an audience with BMDC to discuss this issue shortly;
2. Chair has sent a letter of support to the Friends to support them in this meeting.

11/714 Harden Post Office

RESOLVED that Clerk to contact the Post Office in response to their email from 25 June 2014 stating that there had been an 'unexpected delay' in the refurbishment, informing them that this is a matter of great concern for the Parish Council and the residents, that informal comment around the village indicates that this is more than an unexpected delay and to strongly request that the Parish Council are provided with the facts surrounding this issue, so they and the residents can feel reassured about the future of the village Post Office.

12/714 Payments for approval

RESOLVED that the following payments were approved and cheques duly signed:

- **£490.00** Richard Shaw Décor (for benches)
- **£32.00** Clerk's expenses
- **£120.00** PKF Littlejohn (external audit)

13/714 Correspondence

- Email from Age UK representative re Befriending Scheme: agreed that Clerk to organise for posters to be placed in notice-boards advertising the scheme locally;
- Email from Post Office Ltd in response to request for further information re the refurbishment: see item 11/714 above;
- Email from YLCA re training: acknowledged;
- Letter from YLCA re invitation to Annual General Meeting on 29th July 2014: acknowledged;
- Email from YLCA re Openness of Local Government Bodies Regulation: acknowledged;
- Email from YLCA re Complaints Procedure amendments: acknowledged, to be adopted at the next meeting;
- Email from Electoral Services, BMDC, re co-option of a new parish councillor: see item 2/714 above;
- Phone call from Chair of Friends of St Ives re request for letter of support from Parish Council for potential toilet closure: see item 10/714 above;
- Letter from PKF Littlejohn, external auditors, re Annual Return 2013-14: acknowledged that external audit was completed and approved;
- Email from Therapy Directory: agreed not to pursue a link to the Parish Council website;
- Email from Electoral Services re Polling District Review: agreed that Clerk to respond to consultation request stating that the Parish Council do not want the boundaries of 3B changed as they want them to continue to be co-terminus with other parish councils;
- Email from Local Works re empowering parish councils to sell electricity: agreed to discuss this issue at the next meeting.

14/714 Planning decision notifications from Bradford Council

- 14/01228/FUL – Renovation of former kennels to form new dwelling with subterranean extension under existing terrace and rebuilding of retaining walls at Cuckoo Nest Barn, Harden Road, Harden – GRANTED;
- 14/01139/FUL – Change of use from agricultural to riding school: minor alteration to stables and cow shed to create stable and feed storage at Harden Grange Farm, Harden Road, Harden – GRANTED.

15/714 Planning applications

- a) **14/00239/HOU** – 4 Cliffe Avenue, Harden – Proposed single storey rear extension and single storey side extension – NO OBJECTION on principle, but the Parish Council would recommend that it is ensured that the hedge between the property and the neighbouring property is retained in order to retain the privacy of both properties, as plans state that it may be necessary to tunnel under the roots of the hedge to lay foundations.

The Chairman closed the meeting at 8.35pm.

**The next full meeting will be held on 8 August 2014 at 7.15pm in
Harden Memorial Hall**